

CAMPCARE SPECIAL EDUCATION CAMP

Staff Job Expectations

CampCare staff will be expected to:

1. Be responsible for up to three campers.
2. Take part in pre-camp staff orientation and training.
3. Meet and greet the campers and parents showing them to the camper's room.
4. Assist the campers in their room(s) with dressing, washing and personal hygiene as needed. This includes:
 - dressing in the morning;
 - brushing teeth, shaving and bathing; and
 - preparing to go to bed;
5. Insure that campers get to the nurse to receive daily medications as needed.
6. Maintain, along with the campers, room neatness and cleanliness, including assisting the campers with keeping track of their personal belongings, e.g. keeping dirty clothes and clean clothes separate, hanging up wet bathing suits and towels to dry.
7. Insure that campers get to meals and activities on time.
8. Assist the campers with picking up their meal trays, eating, and clearing the tables as needed.
9. Provide assistance and orientation with all camper activities under the direction of the activity leader including taking an active part in the activities with the campers. You are to be more than an observer. Lead by example.
10. Insure your campers are always in your sight or under the direct supervision of another staff member.
11. Assist the campers on departure day:
 - Fully packed with all personal belongings (including camp projects and awards) accounted for;
 - Suitcases brought down to departure area; and
 - Rooms cleaned and beds stripped per departure procedures.
12. Assist other staff and campers as needed.
13. Inform the Camp Director of any special camper needs or problems as they arise.
14. Willing fulfill other duties as assigned.

Other Information and expectations:

- The camp will be eight days long including the pre-camp orientation and training.
- Staff will stay through departure on the last day insuring all campers are safely on their way, rooms are clean, and the camp left as we found it.
- Staff will have scheduled breaks and “down time” during the day and evenings. Staff is to remain on the camp grounds unless granted permission by the Camp Director to leave.
- The use of alcohol and illegal drugs is strictly prohibited for all staff. Use of such will result in the staff person being asked to leave.
- Room and board will be provided for each staff member plus a gratuity and hopefully a satisfying and enriching experience in the beautiful environment of Lake Tahoe.
- College credits may be earned as well as Community Service hours. Ask the Director for further information.